



## Urban Resources Initiative Job Openings

*Fall 2017*

The Urban Resources Initiative (URI) is hiring Yale student interns for its GreenSkills program this fall. GreenSkills is a city-supported job training program for local high school students and formerly incarcerated adults. GreenSkills crews plant landscape-grade street trees at the request of New Haven residents and business owners. Yale interns have the opportunity to work outside, develop technical skills, and have a positive impact on the city of New Haven.

**The Planting Crew Trainer, Planting Crew Supervisor, and Tree Loader positions are open to Yale students with a valid United States driver's license. These positions are for 6-15 hours/week, September 11-November 15.**

### **Planting Crew Trainer (\$14.50/hour)**

Join a crew of prison survivors or lead a crew of high school students in tree planting and stewardship. You will work alongside an experienced GreenSkills supervisor or URI staff member. Job duties include:

- Teaching your six-person planting crew about urban ecology, tree planting, and stewardship,
- Pruning young street trees using hand tools (hand saws, pole saws, clippers)
- Instilling and modeling a positive attitude and work ethic in your crew,
- Loading and unloading trees and tools from work trucks,
- Driving large trucks with trees and navigating throughout the City of New Haven to multiple planting sites.

### **Planting Crew Supervisor (\$15.00/hour)**

This position is open to students who have worked for the Urban Resources Initiative's GreenSkills program or Greenspace program, have mastered the skills required to safely and effectively lead a planting crew, and who have effectively demonstrated advanced leadership and organizational skills. Job duties for this position include the above in addition to mentoring a less experienced crew leader.

#### *Available Shifts for Planting Crew Supervisors and Trainers*

##### Working with Formerly Incarcerated Adults:

- Mondays/Wednesdays – 6:30am-12:30pm
- Mondays/Wednesdays – 12:00pm-6:00pm
- Tuesdays – 6:30am-12:30pm
- Tuesdays – 12:00pm-6:00pm

##### Working with High School Students:

- Saturdays – 8:00am-4:30pm



### **Tree Loader (\$15.00/hour)**

A critical component of URI's operations is the loading of trees, mulch, and compost onto trucks in advance of planting work. URI is seeking a loader for the duration of the fall planting season (Sept. 18 to Nov. 15). The loader will work in conjunction with planting crew supervisors and trainers to ensure that planting materials are loaded prior to each workday. Because all loading is done with a Bobcat compact loader, experience operating this type of equipment is strongly preferred. The weekly schedule is as follows (interested applicants may apply for as many or as few shifts as desired):

- Mondays – 6:00am - 8:00am
- Tuesdays – 6:00am - 8:00am
- Wednesdays – 6:00am - 8:00am
- Fridays – Flexible

**The following position does not require a driver's license and its hours are more flexible.**

### **GreenSkills Office Assistant (\$14.50/hour)**

Want to join the GreenSkills team, but your schedule won't allow you or you are without a valid license? The GreenSkills Office Assistant is a 6-10 hour per week position. You must be comfortable with Excel and conducting tedious tasks for a good cause. The primary goal of this position is to enter tree requests into the Call Before You Dig system so that our planters are digging safely and to communicate with tree requesters as needed. Additional tasks include updating URI's social media outlets. If you only want to work 6 hours, you will not have time to do social media, and we may offer the social media position up as a separate 4-5 hour position. Please inquire about this position if you are interested in either role or both.

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*To apply, please send your resume and cover letter to the GreenSkills Managers, Katie Beechem and Matt Viens, at [katherine.beechem@yale.edu](mailto:katherine.beechem@yale.edu) and [matthew.viens@yale.edu](mailto:matthew.viens@yale.edu).  
Questions? Call 203-432-6189.*