



New Haven Urban Resources Initiative GreenSkills Program – Fall 2020 / Spring 2021

The **Urban Resources Initiative (URI)** – a New Haven-based environmental non-profit and program of the Yale School of the Environment – is hiring Yale student interns for its GreenSkills program this fall and spring! GreenSkills is a city-supported green job training program for local high school students and formerly incarcerated adults. GreenSkills crews plant landscape-grade street trees at the request of New Haven residents, businesses, and community institutions. Our programs are committed to promoting environmental justice in New Haven by fostering an equitable distribution of tree canopy and other environmental benefits across the City's neighborhoods and by providing access to paid green jobs to local residents with barriers to employment. Our team of Yale student interns supports all aspects of our work – from fundraising and outreach, to tree planting and care. A year-long commitment is preferred, but semester-long internships are possible. To learn more about URI, visit uri.yale.edu.

Available Roles (descriptions below):

- Assistant Field Coordinator (GreenSkills Field Team)
- Youth Crew Supervisor (GreenSkills Field Team)
- Tree Loader (GreenSkills Field Team)
- Site Surveyor (GreenSkills Field Team)
- Pruning Crew Member (GreenSkills Field Team)
- Communications and Outreach Intern (Remote)
- Development Intern (Remote)
- GIS Analyst (Remote)

Hourly wage starts at \$14.25/hour.

To apply, please fill out this [online form](#). If you have any questions, please email or call GreenSkills Manager, Caroline (Caro) Scanlan, at caroline.scanlan@yale.edu; 203-432-6189.

GREENSKILLS FIELD TEAM

Join our professional tree planting and stewardship crew! Never planted or pruned a tree before? That's okay! Paid training is provided. Working with URI's planting and pruning crews provides a unique opportunity to work with urban trees, form relationships with fellow New Haven residents, and impact the city in a positive way. **A valid US driver's license is required for these roles.**

As a member of our GreenSkills field crew, you will:

- Learn about urban ecology, tree planting, and stewardship;
- Instill and model a positive attitude and work ethic in your crew;
- Load and unload trees and tools from work trucks;

- Drive large trucks with trees and navigate throughout the City of New Haven to multiple planting sites;
 - Participate in weekly Friday intern meetings
 - Participate in “mutual pathways of learning” by contributing your own experiences and expertise to other tree planting crew members and being willing to receive and learn from others
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Assistant Field Coordinator

The Assistant Field Coordinator supports the Field Crew Supervisor (URI staff) and joins our planting crew members from Emerge CT (a local prison re-entry program) in the day-to-day operations of street tree planting. Students working with the adult crew are advised to select one or two shifts (for example: Monday morning and Tuesday afternoon).

Season Dates: Late Sep to Late Nov

Shifts:

Mondays, Tuesdays, Wednesdays, and/or Thursdays – 6:30am-12:30pm (morning shift)

Mondays, Tuesdays, Wednesdays, and/or Thursdays – 12:00pm-6:00pm (afternoon shift)

Youth Crew Supervisor

Lead our youth planting crews in tree planting and stewardship. The Youth Planting Crew Supervisors will each supervise a team of three high school students in tree planting and stewardship.

Season Dates: Late Sep to Late Nov

Shifts: Saturdays (8am – 2pm)

Tree Loader

A critical component of URI’s operations is the loading of trees, mulch, and compost onto trucks in advance of planting work. URI is seeking a loader for the duration of the fall and spring planting seasons (late Sep to late Nov and late March to early May). The loader will work in conjunction with URI staff and crew members to ensure that planting materials are loaded prior to each workday. Because all loading is done with a Bobcat compact loader, experience operating this type of equipment is strongly preferred. The weekly schedule is as follows (interested applicants may apply for as many or as few shifts as desired):

Season Dates: Late Sep to Late Nov

Shifts: Monday AM (6am – 8am), Monday PM (3pm-5pm), Tuesday PM (3pm-5pm), Wednesday PM (3pm-5pm)

Site Surveyor

URI receives over 400 new street tree requests every year, and each of these requests requires its own in-person site visit to assess the opportunity to plant a new street tree(s)! URI Site Surveyors will be trained to respond to GreenSkills tree requests – determining whether or not a site can be planted, identifying the best planting location(s), recommending the best tree species for planting at each location, and recording survey notes and completing an inspection report. This role is particularly well-suited for an individual with an interest in urban landscape design and existing knowledge of local tree species and/or a willingness to pick up this information quickly!

Season Dates: Year Long

Shifts: Flexible (4+ hours per week)

Pruning Crew Member

Every year, (URI) prunes over 500 young New Haven street trees five years after they've been planted by our crews. Trees are pruned for health, structure, and aesthetics with a particular focus towards public safety. We train student interns to join our team for this fun and important work. Paid training is provided - no prior experience necessary.

Season Dates: Early December to Early March

Shifts: Flexible (4+ hours per week)

GREENSKILLS REMOTE ROLES

Joining our GreenSkills Rote Team is a great opportunity to get a “behind-the-scenes” look at the work of an environmental non-profit.

GreenSkills Communications & Outreach Intern

The Communications & Outreach Intern role provides a great opportunity to get a “behind-the-scenes” look at the work of an environmental non-profit. This intern will work closely with both the GreenSkills Program Manager and the Communications and Development Manager to support essential administrative tasks for URI's GreenSkills program! They must be comfortable using Excel/Google Sheets, making phone calls, and occasionally conducting tedious tasks for a good cause! ***Native Spanish-speakers are strongly encouraged to apply***

The primary tasks expected of this role include:

- Communicating with tree requestors by phone and email
- Helping to maintain our tree request database system

- Entering tree requests into the Call Before You Dig system so that our planters are digging safely
- Preparing and disseminating outreach materials
- Updating URI's social media outlets

Season Dates: Year Long

Shifts: Flexible (6-10 hours per week)

Development Intern

The Development Intern role provides a great opportunity to get a “behind-the-scenes” look at the work of an environmental non-profit. This intern will work closely with both the Communications and Development Manager and the Executive Director to help write and manage URI's grants, prospect new funding opportunities, and report back on our programs to funders.

Season Dates: Year Long

Shifts: Flexible (6-10 hours per week)

GIS Analyst

This role is for someone who is an expert GIS user who enjoys independent projects. This intern will work with both the GreenSkills Manager and the Executive Director to create maps using URI's tree and greenspace data.

Season Dates: Year Long

Shifts: Flexible (6-10 hours per week)